

Date: 5 April 2018

Title: Report Item 7 - Annual Village Meeting

By: Katrina Larkin (Parish Clerk)

Purpose of Report: To provide an update on the agenda for the Annual Village Meeting 2018

Recommendations: To review progress and agree the draft agenda

The 2018 Annual Village Meeting is scheduled for Thursday 26 April. The arrangements are well under way, and the council now needs to:

- Finalise the poster; the formal agenda; the running order; and the hall layout
- Finalise the Annual Village Report 2018 and arrange printing
- Publish the poster and the formal agenda on 3 April
- Organise a dry run in the Hall on 25 April

The following are appended to this note:

- The draft poster
- The draft formal agenda
- The draft running order
- The proposed hall layout

East Dean and Friston Parish

2018 Annual Village Meeting

Village Hall, Thursday 26 April
Doors **5.30pm**; Meeting **6.30pm**

- **FREE glass of wine and nibbles**
 - **Village Clubs/Societies**
 - **Parish Update ***
 - **Q&A**

*to include Village Hall; Play Area; Facebook;
Emergency Plan; new PC grant scheme; Fireworks

***For more info visit the Parish Council
website
or contact the Parish Clerk: 811870***

ANNUAL VILLAGE MEETING

The Annual Village Meeting of the Parish of East Dean & Friston will be held in the Village Hall, off Gilberts Drive, East Dean on

THURSDAY 26 April 2018

**Doors open 5.30pm for browsing displays
Business commences 6.30 pm**

Such persons only as are registered as Local Government Electors for the Parish will be entitled to vote at the Meeting, but the Meeting will be open to the Public during the proceedings.

The business to be transacted at the Meeting will be as follows:-

1. Welcome by the Chair of the Parish Council
2. Minutes - Annual Village Meeting held on 11 May 2017
3. Annual Village Report 2018
4. Presentations from Village Clubs and organisations
5. Q & A Session
6. Conclusion

Dated: 3 April 2018

(Signed)

Mike Keller
Chair of the Parish Council

Wine and refreshments will be available before the meeting.

East Dean and Friston Parish

2018 Annual Village Meeting

Thursday 26 April 2018

5.30pm – 6.30pm Browse the Displays

Table Displays – clockwise from main hall entrance:

Parochial Church Council	Bowling Club	Community Watch
Village Hall Trust	Badminton Club	Micheldene WI
Gardening Club	Table Tennis	Village Website
Hedgehog/Wildlife Club	Coffee for Carers	Residents' Association
East Dean Players	East Dean Responders	Parish Council
Fruit & Flower Show		

6.30pm

Meeting Starts

i	Welcome & Introduction
ii	Minutes of the 2016/17 Annual Village Meeting
iii	Annual Report for 2017/18
iv	Presentations Village Hall Trust Residents' Association Parochial Church Council Badminton Club Coffee for Carers Compassionate Neighbours - ? Gardening Club Micheldene WI OpenArt Table Tennis Club Parish Council – <i>Play Area update; Facebook page; Emergency Plan; Fireworks at Christmas; new Grant Scheme</i>
v	Q&A
vi	Conclusion & Close

8.00pm

Meeting Closes

ED&F AVM – 26 April 2018 – Hall Layout

Stage

Lectern

Table
17 (PC)

Table
16
(RA)

AV
Control

Doorway

Doorway

Table 1
(PCC)

Table 15
Vacant

Table 2
(VHT)

Table 14
(Website)

Table 3
(Gard'ning)

Table 13
(MD WI)

Table 4
(Wildlife)

Table 12
(C/Watch)

Table 5
(Players)

Table 11
Vacant

Table 6
(F&F Show)

Table 7
(Bowling)

Table 8
(Badminton)

Table 9
(TT Club)

Table 10
(C4 Carers)

