



Minutes of a Meeting of the Neighbourhood Plan Steering Group held on the Zoom platform on 13th August 2024, starting at 7.30 pm.

NPSG Members Present: Cllr Michael Bustard (Chair), Tim Pontin and Jonathan Timberlake, Lesley Durso, Cllr Paul Seeley, Cllr White and Cllr Fowler

In attendance: Alison Eardley (Planning Consultant)

No members of the public were present.

<p>1.</p>	<p>Apologies for absence: None</p>
<p>2.</p>	<p>Minutes of the previous meeting To confirm and sign the minutes of the Previous Neighborhood Plan Steering Group meeting held on the 9th July 2024.</p>
<p>3.</p>	<p>Matters Arising</p> <p>1) Check Designated Non-Heritage Asset (DNHA) entries against map in NP.</p> <p>Action: AE to review list received with 49 locations of DNHA and will update map and return to JT for final check.</p> <p>2) Parish Council decision on response to owners not wanting LGS or NDHA in NP.</p> <p>Process NHPSG will provide adequate information and reasoning to residents to persuade them to allow inclusion. This will demonstrate how the asset meets the agreed criteria. If this discussion fails, the asset will be referred to a working group made up of Parish Councillors and NPSG members for discussion with the asset owner(s). This group’s decision will be ratified at a Parish Council meeting.</p> <p>JT We have adopted, and slightly adapted, South Downs National Park criteria. Action: Create a matrix (NDHA) with each asset assessed against above criteria. All members of Steering Group will review.</p> <p>3) Parish Council response to residents re: Local Green Space (LGS) in NP</p> <ul style="list-style-type: none"> • Wealden District Council replied positively for LGS at the Fridays • Bowling Club & Allotments landowner has concerns

	<p>Note: Trustees of Bowling Club - Frank Vine, Beryl Burford and Christopher Ray.</p> <p>Action: AE to Create criteria matrix for LGS. Requirements</p> <ol style="list-style-type: none"> 1) Local to community it serves 2) Cannot be an 'extensive' tract of land 3) Demonstrably special to local community - recreation, wildlife/biodiversity, historical, tranquility or beauty. <p>Check identified LGS against criteria list and impact on overall village amenity prior to writing to landowner.</p> <p>Action: Issue a second letter clarifying the situation re: Bowling Club & Allotments. MB to send a holding email and draft full letter with support from Tim Bryant.</p> <ol style="list-style-type: none"> 4) NDHA Letter <p>Issue for residents is perceived impact on planning considerations if recorded as a NDHA. Not an impediment but letter introducing the request requires clearer explanation.</p> <p>Action: All members to provide JT with comments by Thursday 15th August.</p> <ol style="list-style-type: none"> 5) Tour of village with Cllr Baker, deferred due to ill health. 6) Youth consultation, 11 -18-year-olds <p>LD has created a questionnaire which will be used selectively with young people in the parish known to the Steering Group. Small raffle prize of £20 Amazon voucher for those completing the survey. For the Cricket Club youth members LD will take some pizza to the club after training and discuss the subject with them.</p> <p>Action: All to supply suggestions for individuals who could complete questionnaire to LD.</p> <ol style="list-style-type: none"> 7) Publicity <ul style="list-style-type: none"> • No opportunity to use empty Veterinary Surgery. • Access to hard copies: <ul style="list-style-type: none"> -perhaps via Clerk for short loan -VH to be recontacted .Village shop a possibility • Publicity for noticeboards & parish magazine to include QR code linking to online NP. • Temporary notice board on Greensward. <p>Action: All to identify locations for publicity and share with MB.</p> <p>Action: Cllr. White to ask Raj to use Shepard's shop window between September – mid October.</p> <p>Action: Cllr Seeley to re-approach Village Hall using a photograph of Market display.</p> <p>Action: MB approach Church to display a hard copy.</p> <p>Radio interview 21st August 2024. We can use this opportunity to tell people where information is to be displayed. LD to co-ordinate.</p>
<p>4.</p>	<p>Update on feedback from SDNPA ref Scrutiny exercise-AE</p>

	<p>AE spoke with Kevin Wright (SDNP). Screening is complete and the three statutory bodies have confirmed that no strategic environment or habitat regulation assessments are required.</p> <p>Action: AE has requested that the above is put in writing so it can be included in the consultation material.</p>
5.	<p>Feedback on revised Foreword-All</p> <p>Question re 1st paragraph</p> <p>Whether NP fits into SDNP plan. AE could be more clearly defined as EDF NP will form part of SDNP local plan – sits alongside and carries similar weight, conforms to strategic plan.</p> <p>Action: JT & TP comments to be combined in a revised draft, circulated to all steering group members and finalised.</p>
6.	<p>Review of ‘prior to 2nd September actions’</p> <p>1) Write to all statutory consultees. Requires final NP, carry forward.</p> <p>2) Website updated to state Regulation 14 Consultation period running from 2nd September – 7th October 2024. Completed.</p> <p>3) Website content showing plan, housing need design and any other evidence uploaded. Completed.</p> <p>4) Options made available to respond to consultation (online survey, email or letter). AE to share link with TP.</p> <p>5) Hard copies of plan available in accessible locations around the parish. Consider making a few copies available for loan. See 3 above – Publicity.</p> <p>6) Consultation events - 10th September (2pm – 5pm) and 26th September (6pm – 9pm) publicised.</p> <p>7) Posters and banners placed around village. Process started.</p>
7.	<p>Review actions under Communication</p> <p>Point 4 of 9th July minutes</p>
8.	<p>Revisit consultation and referendum dates for 2025</p> <p>Currently proposed 13th August 2024 – but safer to advertise as Mid 2025. MB concerned about it overlapping with holidays, but AE recommended talking with Kevin Wright at SDNP to help identify a date that would work with the SDNP timeline. SDNP will lead on the referendum process.</p> <p>Action: Zoom meeting with MB, EA and SDNP.</p>
9.	<p>Set a meeting date to review and sign off LGS and particularly NDHNA criteria for selecting sites and assets.</p> <p>Review matrix via email initially.</p>
10.	<p>Correspondence - National Trust Letter</p> <p>Does it effect NP, potential impact on village parking?</p> <p>Action: MB to collate comments from steering group and pass to the Parish Council for a full report.</p> <p>Action: Amend tourism section of NP to reflect this decision.</p>
11.	<p>Future dates to be arranged</p> <p>Consultation Planning & Update meeting - Thursday 29th August</p>

DRAFT

Meeting closed at 21:20.