



**Minutes of the Extraordinary Parish Council Meeting held remotely on the Zoom platform on Thursday 30<sup>th</sup> July 2020, commencing at 6.30 pm**

**Councillors present:** Cllr M Keller (Chair), Cllr T Bryant, Cllr P Hill, Cllr P Seeley, and Cllr D Wild

**In attendance:** - K Larkin (Parish Clerk); and D Picknell (Admin Officer)

*There were two members of the public present: Mr Carl Fillery (Cricket Club Chairman) and Mr M Pankhurst (Cricket Club Project Manager)*

### **Public Session**

Mr Fillery stated that the representatives of the Club were present to clarify any issues arising from the council's discussion of the project to move the cricket square. The Chair thanked the Club's representatives and advised that he would be willing to suspend Standing Orders at any time to enable them to contribute or answer questions.

*The Chair closed the Public Session and opened the meeting*

**C.256 Apologies for absence:** - none

**C.257 Declarations of interest:** - none

### **C.258 Moving the cricket square**

The council considered Report 3 setting out information on the proposed moving of the cricket square at the recreation ground, and the placing of the contract by the council. There was some urgency as there was a window of opportunity for the work to be done in August, allowing time for the new wicket to grow and bed in, so as to be playable in 2021. The recommended contractor, Judges, had quoted £13,048 plus VAT for moving the wicket and £1,095 plus VAT for moving the arisings/bundings (increased from £1,050 to £1,095 in the updated quote of 4 March 2020) (total £16,971.60 incl. VAT). The following points were discussed:

- Three quotations had been obtained by the Club and the procedure followed would have been compliant with the council's financial regulations.

*Standing Orders were suspended to enable Mr Pankhurst to confirm that the quotation from Judges updated on 4th March was the recommended one. He had received confirmation that it was still valid and he confirmed the following payment details:*

- The invoice would be payable on completion, i.e. no deposit or stage payments were required

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- No percentage of the payment would be retained for snagging
  - It was not clear that the council would be able to reclaim VAT, but it was agreed that the project was not financially dependent upon recovery of VAT and that the order should be placed without delay. The council would work towards recovering VAT if possible. It was noted that the work would be done with funding from multiple sources and would improve a council-owned asset which was available for use by the whole community and other occasional hirers. The hire of the pitch by the Cricket Club was normally exempt from VAT as a list of more than ten fixture dates was always provided to the council by the club before the start of the cricket season.

*Standing Orders were suspended to enable Mr Pankhurst to supply the following information on disposing of the arisings:*

- The cost of moving the arisings (£1,095 plus VAT) would be the same whether the spoil was removed from the site or used for landscaping. There had been a proposal to create a ramp at the side of the pavilion next the play area, possibly providing improved disabled access, but this would not be feasible due to the location of a manhole cover. There would also be an extra cost for covering any landscaping ramp or bund with grass mats. Members agreed that the contractor should simply be asked to remove the arisings from the site.
- Cllr Wild (Lead Member for the Recreation Ground) would liaise with the Club and the contractor over the project, with backup from Cllr Seeley.
- The order should be placed before 3<sup>rd</sup> August in order to allow the contractor lead time to come on site in the week beginning 24<sup>th</sup> August. The work would take approx. three days.

*Standing Orders were suspended to enable Mr Pankhurst to supply the following information on maintenance subsequent to completion of the contract:*

- Once installed, the new wicket would require a long recovery period, to include watering it in. Mr Pankhurst would take charge of this.

It was noted that the Club had further ambitions, e.g. to purchase a new roller for pitch maintenance and to enlarge the scorer's hut to store it. These matters would be for discussion at a later date.

RESOLVED - To accept the quotation from Judges dated 04 March 2020 in the sum of £13,048 plus VAT for moving the cricket square and £1,095 plus VAT for removing the arisings (the order to be placed before 3<sup>rd</sup> August 2020)

**C.259 Date of next ordinary meeting – Thursday 6<sup>TH</sup> August** at 6.30 pm by remote means.

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*There being no further business, the meeting closed at 7.01 pm.*

Signed..... (Chair)

Date.....