



East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a remote meeting of East Dean and Friston Parish Council to be held on Thursday 7th May 2020, commencing at 6.30 pm. Members of the public and press have a right, and are welcome, to obtain observer access to remote meetings of the Council and to submit items to be raised during the Public Session. Anyone who wishes to remotely attend the meeting should contact the clerk for information on how to do so (email clerk@edfparishcouncil.org.uk). **Anyone who wishes to make a submission to the public session (of no more than 350 words) should send it to the clerk no less than 24 hours before the meeting.** Meetings may be recorded.

Katrina Larkin

Clerk to the Council

30 April 2020

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes: - to confirm and sign the minutes of the informal parish council meeting held on 2nd April 2020
4. Report of the County Councillor
5. Report of the District Councillor

FOR DECISION:

6. **Amendment of Standing Orders**
To make an addition to Standing Order 3a to state that: 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 permit the holding of remote meetings in virtual locations including internet locations, web addresses or conference calls, until 7th May 2021 (subject to review), provided that every member of the authority can be heard by every other member and by the public. All members, clerk and other staff, and any members of the public will be in attendance for the purposes of the 2020 Regulations if they are in remote attendance'.
7. **Business in Progress (Report Item 7)**
 - a) To note a report by the Clerk on progress made since the informal April meeting
 - b) To consider a request from the Cricket Club for the season's hire fee to be waived
8. **Neighbourhood Plan (Report Item 8 to follow)**
 - a) To receive a report on the progress of the Neighbourhood Plan and to review the future timetable in the context of the Covid-19 crisis

- b) To review the Aims and Objectives generally, particularly in the light of the presentation by the SDNPA representatives at the PC Planning Committee on 17 March 2020

9. **Procurement of Works/Supplies for Projects (Report Item 9)**

To approve the procurement of works/supply for the following projects:

- a) Interpretation Boards
- b) Wildflower strip on Recreation Ground
- c) Planting of hedgerow tree species to complete biodiversity strip
- d) Equipment needed for demarcation / maintenance of the above

10. **Charity of the Year (Report Item 10)**

To note the Report and choose a Charity of the Year 2020/21

11. **New Dog Bin (Report Item 11)**

To note the Report and approve the purchase of an additional bin from Wealden District Council

12. **Payments and Receipts (Report Item 12 to follow)**

To approve payments for May 2020 and note receipts for April 2020

FOR NOTING:

13. **Urgent Items not on the Agenda** which the Chair is of the opinion should be considered as a matter of urgency but not decision.

14. **Reports:**

- a) Chair of the Council
- b) Planning Committee - to note the draft minutes of the remote committee meeting held on 21 April 2020
- c) Finance – to note the Budget Monitoring report for the period ended 30 April 2020
(Report Item 14c)
- d) Rights of Way and Highways
- e) Recreation Ground
- f) Fund Raising

15. **Correspondence (Report Item 15 to follow)**

To note a report by the clerk on correspondence received

Under Standing Order 3(d) the Chair will move that the public be excluded from the meeting for the following item of business, by reason of its confidential nature:

16. **Arboricultural Consultation and Tree Warden Actions**

To consider the above and to decide on any further action

17. **Date of next meeting: Thursday 4th June 2020** at 6.30 pm by remote means
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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.