



East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 5th March 2020, commencing at 6.30 pm. Members of the public and press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session. Meetings may be recorded.

Katrina Larkin

Clerk to the Council

27 February 2020

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes: - to confirm and sign the minutes of the parish council meeting held on 6th February 2020
4. Report of the County Councillor
5. Report of the District Councillor
6. Report of the SDNPA Parish Representative

FOR DECISION:

7. **Business in Progress (Report Item 7)**
To note a report by the Clerk on progress made since the February meeting
8. **Finance (Report Item 8a to follow; Report Items 8b and 8c attached)**
 - a) Financial Regulations – to commence a review
 - b) The Procurement Process – to undertake a review
 - c) Member Allowances – to note payment process and consider eligibility
9. **Neighbourhood Plan (Report Items 9a, 9b, and 9c)**
 - a) To approve revised Terms of Reference for the Steering Group
 - b) To note the draft minutes of the Steering Group meeting held on 11 February 2020
 - c) To approve the proposed Business Plan
10. **Dog Bin and Litter Bin Review (Report Item 10)**
 - a) To review the parish's requirements for dog bins and litter bins
 - b) To note advice from Wealden District Council that the number of existing bins for which a collection charge is imposed is too low and must be increased
11. **Downsview Lane Planting (Report Item 11 to follow)**
To consider a report with recommendations for planting

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12. **Draft Eastbourne Downlands Whole Estate Plan**
To consider responding to the current consultation by Eastbourne Borough Council [ends 5th April 2020]: <https://www.lewes-eastbourne.gov.uk/consultations/consultation-on-the-eastbourne-downland-whole-estate-plan/>
13. **Village Events**
- a) To cancel the proposed VE Day 75 event - 8 May 2020
 - b) To approve council participation in the Village Fete - 11 July 2020
 - c) To approve council participation in the Village Hall 20th anniversary celebration - 17 October 2020
14. **Councillor Responsibilities**
To consider recommendations from the Chair
15. **Payments and Receipts (Report Item 15 to follow)**
To approve payments for March 2020 and note receipts for February 2020

FOR NOTING:

16. **Urgent Items not on the Agenda** which the Chair is of the opinion should be considered as a matter of urgency but not decision.
17. **Reports:**
- a) Chair of the Council
 - b) Planning Committee - to note the draft minutes of the committee meeting held on 18 February 2020
 - c) Finance – to note the Budget Monitoring report for the period ended 29 February 2020 **(Report Item 17c)**
 - d) Rights of Way and Highways – to receive a report from the meeting held on 11 February to discuss use of the precept for maintenance of privately owned roads **(Report Item 17d)**
 - e) Recreation Ground
 - f) Fund Raising – to receive an update on Interpretation Boards
18. **Correspondence (Report Item 18)**
To note a report by the clerk on correspondence received
19. **Date of next meeting: Thursday 2nd April 2020** at 6.30 pm in the Village Hall.

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.