



East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on **Tuesday 5th January 2020, commencing at 6.30 pm.** Members of the public and press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session. Meetings may be recorded.

Katrina Larkin

Clerk to the Council
30 December 2019

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes: - to confirm and sign the minutes of the parish council meeting held on 5th December 2019
4. Report of the County Councillor
5. Report of the District Councillor

FOR DECISION:

6. **Co-option of a Councillor**
7. **Business in Progress (Report Item 7)**
To note a report by the Clerk on progress made since the December meeting
8. **Budget Development 2020/21 to 2022/23 (Report Item 8 to follow)**
To review and adopt the recommendations of the Budget Working Group meeting held on 17 December 2019
9. **Code of Conduct (Report Item 9)**
To adopt amendments to the Code of Conduct proposed by East Sussex County Council
10. **Email and Internet Usage Policy (Report Item 10)**
To note the report and adopt the draft policy recommended by the Society for Local Council Clerks
11. **Parish Councillor Allowances 2020/21 (Report Item 11)**
 - a) To note that the report of the Independent Remuneration Panel has been advertised as required by Regulation 30 of the 2003 Regulations [attached to this Report]
 - b) To note the recommendation of the Independent Remuneration Panel that each parish council adopts and publishes an Allowance Scheme 2020/21 for councillors having regard to the Panels' recommendations, even if allowances are not claimed by individual councillors
 - c) To adopt and publish an Allowance Scheme

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12. **Tree Warden Terms of Reference (Report Item 12)**
To note and adopt the updated Terms of Reference drawn up in consultation with the Tree Warden
 13. **The Local Electricity Bill (Report Item 13)**
 14. **Draft Regional Transport Strategy for the South East**
To consider responding to the current consultation [closes 10 January 2020]
 15. **Payments and Receipts (Report Item 15 to follow)**
To approve payments for January 2020 and note receipts for December 2019

FOR NOTING:

16. **Urgent Items not on the Agenda** which the Chair is of the opinion should be considered as a matter of urgency but not decision.
17. **Reports:**
 - a) Chair of the Council
 - b) Planning Committee - to note the draft minutes of the committee meeting held on 17 December 2019
 - c) Neighbourhood Planning
 - d) Finance
 - e) Rights of Way and Highways
 - f) Recreation Ground
 - g) Fund Raising
 - h) Village Events
18. **Correspondence (Report Item 18 to follow)**
19. **Date of next meeting: Thursday 6th February 2020** at 6.30 pm in the Village Hall.

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.