



**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 7<sup>th</sup> November 2019, commencing at 6.30 pm.** Members of the public and press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session. Meetings may be recorded.

*Katrina Larkin*

Clerk to the Council

31 October 2019

## **AGENDA**

### **Public Session**

1. Acceptance of apologies for absence
2. Declarations of Interest\*
3. Approval of the Minutes: - to confirm and sign the minutes of the parish council meeting held on 3rd October 2019
4. Report of the County Councillor
5. Report of the District Councillor
6. Report of the SDNPA Eastern Parishes representative

### **FOR DECISION:**

7. **Business in Progress (Report Item 7)**  
To note a report by the Clerk on progress made since the October meeting
8. **Appointment of an Administrative Assistant (Report Item 8)**
  - a) To note a report from the interview panel
  - b) To approve an appointment
9. **Quarterly Budget Monitoring (Report Item 9)**
  - a) To note the report by the Lead Member for Finance
  - b) To consider the budget allocation and future accounting of the East Dean in Bloom project
  - c) To request from the Neighbourhood Plan Steering Group a business plan for the delivery of this project including budget profile and timetable
10. **Funding of Future Roads Maintenance (Report Item 10)**
  - a) To approve in principle the inclusion of grant payments to the Roads Company in future budgets
  - b) To authorise the Parish Clerk to seek legal advice relating to the General Power of Competence to raise funds through precept for the maintenance of roads and gulleys
  - c) Subject to (b) above, to approve the use of the Precept for collecting resources to make the grant payments

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11. **Interpretation Boards (Report Item 11)**
- a) To note the report on the proposed content, location, costings and funding of interpretation boards for East Dean and Friston, Crowlink and Birling
  - b) To approve in principle the number and location of boards
  - c) To approve in principle the inclusion of funding in the 2020/21 budget
12. **Fireworks at Christmas**  
To receive an oral report on the practicality and projected cost of including a firework display in the Carols and Christmas Tree Lighting event to be held on Friday 6<sup>th</sup> December 2019 at the village hall
13. **Precept for highway work/urban verge cutting 2020**  
To confirm that the parish council will continue to self-deliver this service in 2020 under the current mowing contract subject to a contribution of £341 from East Sussex County Council
14. **Dissolution of East Dean Responders (Report Item 14)**
- a) To note the decision of a Special General Meeting of members on 18 October 2019 to accept the recommendation of the Trustees that the charity be dissolved by the end of 2019
  - b) To agree in principle that the parish council should take ownership of the seven defibrillators owned by the charity for siting in various locations around the village
15. **75<sup>th</sup> Anniversary of VE Day**  
To consider the date and venue for a parish event
16. **Payments and Receipts (Report Item 16 to follow)**  
To approve payments for November 2019 and note receipts for October 2019

**FOR NOTING:**

17. **Urgent Items not on the Agenda** which the Chair is of the opinion should be considered as a matter of urgency but not decision.
18. **Reports:**
- a) Chair of the Council – to receive an oral report on the Wealden Parish Conference (6<sup>th</sup> November 2019)
  - b) Planning Committee - to note the draft minutes of the committee meeting held on 15 October 2019
  - c) Neighbourhood Planning
  - d) Finance – to note arrangements for preparing the 2020/21 budget
  - e) Rights of Way and Highways – to note the draft minutes of the county liaison (Strengthening Local Relationships) meeting held on 22 October 2019
  - f) Recreation Ground
  - g) Fund Raising
  - h) General Power of Competence – to invite proposals for actions to be taken under this power
19. **Correspondence (Report Item 19)**  
To note a report by the clerk on any correspondence received
20. **Date of next meeting: Thursday 5<sup>th</sup> December 2019** at 6.30 pm in the Village Hall.

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- \* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration.

The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.