



East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 3rd October 2019, commencing at 6.30 pm. Members of the public and press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session. Meetings may be recorded.

Katrina Larkin

Clerk to the Council
27 September 2019

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes
 - a) to confirm and sign the minutes of the parish council meeting held on 01 August 2019
 - b) to confirm and sign the minutes of the Extraordinary parish council meeting held on 20 August 2019
4. Report of the County Councillor
5. Report of the District Councillor
6. Report of the SDNPA Eastern Parishes representative

FOR DECISION:

7. Business in Progress (Report Item 7)
To note a report by the Clerk on progress made since the August meeting
8. Risk Management Strategy – Annual Review (Report Item 8)
To review and update the current Risk Management Strategy
9. Report of the Tree Warden (Report Item 9)
 - a) To note the report and advise on matters raised
 - b) To consider a Tree, Shrub and Hedgerow Survey, Report and Management Plan
 - c) Dutch Elm Disease - to review the parish council's 50% felling subsidy now that ESCC has reinstated a 10% subsidy
10. Schedule of meetings for 2020 (Report Item 10)
To approve the draft schedule
11. Payments and Receipts (Report Item 11 to follow)
To approve payments for September-October 2019 and note receipts for August-September 2019

FOR NOTING:

12. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
13. Reports:
 - a) Chair of the Council
 - b) Planning Committee - to note the draft minutes of the committee meetings held on 20 August and 17 September 2019
 - c) Neighbourhood Planning – to note the draft minutes of the Steering Group meeting held on 20 August
 - d) Finance
 - e) Rights of Way and Highways
 - f) Recreation Ground
 - g) Fund Raising – to receive a report from Cllr Wheatley on the proceeds of the council's village fete stall
 - h) Communications – to note updated advice on GDPR compliance from the Information Commissioner
14. Correspondence (Report Item 14)
To note a report by the clerk on any correspondence received
15. Staffing review
 - a) To receive a report from the Chair on the Clerk's annual appraisal and salary increment for 2019/20
 - b) To review proposals for appointing an Administrative Assistant
16. **Date of next meeting: Thursday 7th November 2019** at 6.30 pm in the Village Hall.
NB: there could be a general election on a Thursday in November

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.