



# East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on **Thursday 16<sup>th</sup> May 2019 immediately after the Annual Parish Council Meeting**. Members of the public and press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session. Meetings may be recorded.

*Katrina Larkin*

Clerk to the Council

09 May 2019

## AGENDA

### Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest\*

### FOR DECISION:

3. Business in Progress (Report Item 3)  
To note a report by the Clerk on progress made since the April meeting
4. Draft Final Accounts 2018/19 (Report Item 4)  
To note the Report
5. Delivery of Capital Projects (Report Item 5)  
To approve an Officer or Member to take lead responsibility for the delivery of each of the capital projects included within the Council Budget for 2019/20
6. Workplace Pension Re-Enrolment  
To reassess officer eligibility and complete a declaration of re-compliance to the Pensions Regulator
7. Administrative Assistant  
To confirm the officer appointment following completion of probation
8. Use of the Recreation Ground for special events (Report Item 8c)
  - a) To sign a licence for the Rude Mechanicals Theatre Company visit -12 June 2019
  - b) To sign a licence for a Dog Show – 9 June 2019
  - c) To give conditional approval to a Cricket Fun Day event – 9 June 2019
9. Recreation Ground – Storage of nets (Report Item 9)  
To approve the storage of practice nets on the recreation ground

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10. Village Hall Hire  
To sign a supplementary Hire Agreement for use of the Village Hall on 17 May 2019
  11. Post Office Meeting (Report Item 11)  
To approve setting up and attending a meeting to consider the future of the local post office
  12. Parish Member Appointments to the South Downs National Park Authority 2019  
To consider nominating a councillor
  13. Payments and Receipts (Report Item 13 to follow)  
To approve payments for May 2019 and note receipts for April 2019

**FOR NOTING:**

14. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
15. Reports:
  - a) County Councillor
  - b) District Councillor
  - c) Chair of the Council
  - d) Planning Committee - to note the draft minutes of the committee meeting held on 16<sup>th</sup> April 2019
  - e) Neighbourhood Planning – to note the minutes of the meeting held on 16 April 2019
  - f) Finance
  - g) Rights of Way and Highways – to note the minutes of the County Liaison Meeting held on 16 April 2019
  - h) Recreation Ground
  - i) Fund Raising
  - j) Cuckmere Buses – to note the Annual Report 2018/19; Annual Accounts 2018; the minutes of the Stakeholders Meeting held on 29 October 2018; the agendas for the Annual General Meeting and the Stakeholders' Meeting both held on 29 April 2019; and the Financial Summary for the three months to March 2019
16. Correspondence (Report Item 15 to follow)  
To note a report by the clerk on any correspondence received
17. **Date of next meeting: Thursday 6<sup>th</sup> June 2019** at 6.30 pm in the Village Hall.

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- \* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.