



Councillors are hereby summoned to attend an Extraordinary Meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Tuesday 16th October 2018 immediately following the Planning Committee meeting.

Members of the public and Press have a right, and are welcome, to attend meetings of the Council.

Mike Keller

Chair

10th October 2018

AGENDA

Public Session

1. **Acceptance of apologies for absence**
2. **Declarations of Interest***
3. **BUDGET WORKING GROUP 2019/20**
To approve the constitution of a Budget Working Group to draft the 2019/20 budget and to report to full council on a monthly basis
4. **NEIGHBOURHOOD PLAN**
To approve the constitution of a Neighbourhood Plan Steering Group, chaired by the Chair of the Planning Committee, to prepare a scoping report for submission to full council and budget proposals for submission to the Budget Working Group 2019/20 [Minute C.639b of the Council meeting held on 4th October 2018 refers]
5. **BUDGET PRIORITIES 2019/20 (Report 5b attached)**
To approve the prioritisation of the following items in the Budget 2019/20:
 - a) Administrative Assistant – appointment of an Administrative Assistant as discussed in Minute C.617 of the council meeting held on 2 August 2018, to work 5-10 hours per week on Planning matters, including the preparation of a Neighbourhood Plan
 - b) Additional resources to support the Parish Clerk – to agree in principle to pay the clerk for additional hours worked prior to the appointment of an assistant, to be determined on a month by month basis on presentation of detailed invoices
 - c) Verge cutting – continuation of the parish council's verge cutting operations despite the predicted fall in contributions from East Sussex County Council from £1,499 in 2018 to £341 in 2019 and future years
6. **Date of next ordinary meeting – Thursday 1st November 2018** at 6.30 pm in the Village Hall.

-
- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.