



East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 4th April 2019 at 6.30 pm

Members of the public and Press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session.

Katrina Larkin

Clerk to the Council

28 March 2019

AGENDA

Public Session

1. **Acceptance of apologies for absence**
2. **Declarations of Interest***
3. **Approval of the Minutes** - To confirm and sign the minutes of the parish council meeting held on 7th March 2019

FOR DECISION:

4. **Business in Progress (Report Item 4)**
To note a report by the Clerk on progress made since the March meeting
5. **Media Policy Update (Report Item 5)**
To approve the adoption of a new Media policy following the NALC model
6. **Annual Village Meeting 2019 (Report Item 6)**
To receive an update and to appoint a team to continue preparations until 16 May
7. **Report of the District Councillor (Report Item 7)**
To note a report on the possibility of low level lighting being installed in the village car park by Wealden District Council on grounds of health and safety
8. **Village Fete 2019**
 - a) To approve a donation of £250 to the Residents' Association for running the Village Fete in 2019
 - b) To consider whether the parish council's stall at the fete should be devoted to Neighbourhood Planning
9. **Insurance 2019/20 (Report Item 9 to follow)**
 - a) To approve the renewal of the council's general Council Guard policy from 01 June 2019 – 31May 2020

- b) To accept a quotation for additional Cyber Crime (Lite) cover at a cost of £280 (including fees) for one year

10. **Final accounts 2018/19 (Report Item 10 to follow)**

- a) To note the draft final accounts for 2018/19
- b) To note that the date for the Internal Audit has been set for 13 May 2019

11. **Payments and Receipts (Report Item 11 to follow)**

To approve payments for April 2019 and note receipts for March 2019

FOR NOTING:

12. **Urgent Items** not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.

13. **Reports:**

- a) County Councillor
- b) District Councillor
- c) Chair of the Council
- d) Planning Committee - to note the draft minutes of the committee meeting held on 19 March 2019
- e) Neighbourhood Planning – to note the minutes of the Steering Group meeting held on 21 March 2019
- f) Finance
- g) Rights of Way and Highways
- h) Recreation Ground

14. **Correspondence (Report Item 14 to follow)**

To note a report by the clerk on any correspondence received

15. **Date of next meeting:** Annual Parish Council Meeting followed by the ordinary May Parish Council meeting: **Thursday 16th May 2019** at 6.30 pm in the Village Hall.

NOTE: Ordinary Parish elections and District elections are to be held on 2nd May 2019

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.