



**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 7<sup>th</sup> March 2019 at 6.30 pm**

Members of the public and Press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session.

*Katrina Larkin*

Clerk to the Council

28 February 2019

## **AGENDA**

### **Public Session**

1. **Acceptance of apologies for absence**
2. **Declarations of Interest\***
3. **Approval of the Minutes** - To confirm and sign the minutes of the parish council meeting held on 7<sup>th</sup> February 2019

### **FOR DECISION:**

4. **Business in Progress (Report Item 4)**  
To note a report by the Clerk on progress made since the February meeting
5. **Neighbourhood Plan (Report Item 5)**
  - a) To note the minutes of the Neighbourhood Plan Steering Group meeting held on 19 February 2019, including the appended Terms of Reference of the Steering Group
  - b) To approve the submission of an application to the South Downs National Park Authority to have the area of the parish formally designated as a Neighbourhood Plan area.
6. **Trees in Micheldene Road (Report Item 6 with Annexed Map)**
  - a) To note the report of the Tree Warden
  - b) To approve the recommended action to obtain quotes for removal of dead wood from all seven false acacia trees
7. **Payments and Receipts (Report Item 7 to follow)**  
To approve payments for March 2019 and note receipts for February 2019

### **FOR NOTING:**

8. **Urgent Items** not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.

9. **Reports:**

- a) County Councillor
- b) District Councillor
- c) Chair of the Council
- d) Planning Committee - to note the draft minutes of the committee meeting held on 19<sup>th</sup> February 2019
- e) Finance
- f) Rights of Way and Highways
- g) Recreation Ground

10. **Correspondence (Report Item 10 to follow)**

To note a report by the clerk on any correspondence received

11. **Date of next meeting: Thursday 4<sup>th</sup> April 2019** at 6.30 pm in the Village Hall.

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- \* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.