



# East Dean & Friston P a r i s h C o u n c i l

**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 7<sup>th</sup> June 2018 at 6.30 pm**

Members of the public and Press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session.

*Katrina Larkin*

Clerk to the Council

31<sup>st</sup> May 2018

## AGENDA

### Public Session

1. **Acceptance of apologies for absence**
2. **Declarations of Interest\***
3. **Approval of the Minutes** - To confirm and sign the Minutes of the Parish Council meeting held on 3<sup>rd</sup> May 2018

### FOR DECISION:

4. **Co-option of a Councillor**
5. **Business in Progress (Report Item 5)**  
To note a report by the Clerk on progress made since the May meeting
6. **Standing Orders and Financial Regulations (Report Items 6a and 6b)**
  - a) To consider and approve amended standing orders
  - b) To consider and approve new financial regulations
7. **Council website (Report Item 7)**
  - a) To note a report by the Lead Member for Communications
  - b) To approve the acquisition of a Vision ICT website
8. **General Data Protection Regulation (Report Item 8)**
  - a) To note a report on the council's activities to comply with GDPR
  - b) To note the result of the council's Data Audit
  - c) To consider and approve a draft Data Protection Policy
  - d) To consider and approve a draft Privacy Notice
9. **Annual Village Meeting**
  - a) To note the draft minutes of the meeting held on 26<sup>th</sup> April 2018
  - b) To review proceedings and any follow-up actions required

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10. **Parish Council Grant Scheme (Report Item 10)**
    - a) To consider the report on applications for grant funding received from the Parochial Church Council and other village organisations
    - b) To approve grants for payment in the month of June 2018
  11. **Emergency Plan (Report Item 11 to follow)**

To consider a draft amended Emergency Plan
  12. **Fireworks at Christmas (Report Item 12)**
    - a) To receive a report from the Working Group
    - b) To approve the arrangements including finance for an event on 1<sup>st</sup> December 2018
  13. **Clerks review**
    - a) To receive a confidential oral report from the Chair
    - b) To consider whether the clerk should receive the national pay award appropriate to her point on the pay scale from 1<sup>st</sup> April 2018 onwards
  14. **Payments and Receipts (Report Item 14 to follow)**

To approve payments for June 2018 and to note receipts for May 2018

**FOR NOTING:**

15. **Urgent Items** not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
  16. **Reports:**
    - a) County Councillor
    - b) District Councillor
    - c) Chair of the Council
    - d) Planning Committee - to note the draft minutes of the committee meeting held on 15 May 2018
    - e) Finance
    - f) Rights of Way and Highways
    - g) Recreation Ground
    - h) Village Events
    - i) Cuckmere Community Bus – to note minutes of AGM and Stakeholders meetings
  17. **Correspondence (Report Item 17)**

To note a report by the Clerk
  18. **Date of next meeting: Parish Council Meeting - Thursday 5<sup>th</sup> July 2018** at 6.30 pm in the Village Hall.
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- \* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.