



# East Dean & Friston P a r i s h C o u n c i l

**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 3<sup>rd</sup> May 2018, immediately after the Annual Parish Council Meeting**

Members of the public and Press have a right, and are welcome, to attend meetings of the Council and to speak during the Public Session.

*Katrina Larkin*

Clerk to the Council

26<sup>th</sup> April 2018

## AGENDA

### Public Session

1. **Acceptance of apologies for absence**
2. **Declarations of Interest\***
3. **Approval of the Minutes** - To confirm and sign the Minutes of the Parish Council meeting held on 5<sup>th</sup> April 2018

### FOR DECISION:

4. **Business in Progress (Report Item 4)**  
To note a report by the Clerk on progress made since the April meeting
5. **Annual Audit 2018 (Report item 5)**
  - a) To review and approve the council's draft Final Accounts 2017/18
  - b) To confirm the effectiveness of the council's Internal Audit regime between 1 April 2017 and 31 March 2018
  - c) To consider and approve the Annual Governance Statements 2018
  - d) To consider and approve the Annual Accounting Statements 2018, with supporting end of year bank reconciliation and Explanation of Variances
  - e) To approve the suggested period from Monday 4 June to Friday 13 July 2018 for the exercise of electors' rights in relation to the Unaudited Annual Return
6. **Insurance (Report Item 6 to follow)**  
To choose an insurance provider for the coming year (01 June 2018 – 31 May 2019)
7. **Emergency Plan**  
To note input from the Annual Village Meeting 2018

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**8. Dog show licence**

To approve a temporary licence for the holding of a local Dog Show on the recreation ground on the morning of Sunday 17<sup>th</sup> June 2018 (draft licence to be circulated)

**9. Payments and Receipts (Report Item 9 to follow)**

To approve payments for May 2018 and to note Receipts

**FOR NOTING:**

10. **Urgent Items** not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.

**11. Reports:**

- a) County Councillor
- b) District Councillor
- c) Chair of the Council
- d) Planning Committee - to note the draft minutes of the committee meeting held on 17 April 2018
- e) Finance
- f) Rights of Way and Highways
- g) Recreation Ground
- h) Village Events
- i) Grants and Donations – to note that applications have so far been received from the Parish Magazine; Community Watch; and from the PCC for churchyard maintenance
- j) General Data Protection Regulation – to note Report Item 11(j)**
- k) Council Website

**12. Correspondence (Report Item 12)**

To note a report by the Clerk

13. **Date of next meeting: Parish Council Meeting - Thursday 7<sup>th</sup> June 2018** at 6.30 pm in the Village Hall.

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- \* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.