



# East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on **Thursday 09 May 2024 immediately after the Annual Parish Council Meeting.**

Members of the public and press have a right, and are welcome, to attend meetings of the Council, and to speak during the Public Session. Meetings may be recorded.

*Sam Adeniji*

Sam Adeniji  
Clerk to the Council  
2 May 2024

## AGENDA

### Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest\*
3. Approval of the Minutes – to confirm and sign the minutes of the council meeting held on 4 April 2024
4. Report of the Member of Parliament
5. Report of the County Councillor
6. Report of the District Councillor

### FOR DECISION:

7. **Council Insurance (Report Item 7)**  
To consider a renewal quotation from Zurich (*Report Item 7 contains the Zurich*) for the sum of £1,583.70
8. **Future replacement of the cricket pavilion and the sports facilities at the Recreation Ground (Report Item 8)**  
To consider a recommendation for the approval of expenditure to cover initial professional costs for examining the potential for the future replacement of the cricket pavilion and the sports facilities at the Recreation Ground
9. **80th Anniversary D Day Celebrations. Evening of 6th June 2024 (Report Item 9)**  
To consider a proposal for funding budget of £600 to cover fireworks, bagpipers, and incidentals on the evening
10. **Draft Neighbourhood Plan (Report Item 10)**

To consider and approve the draft version of the Neighbourhood Plan

11. **Payments and Receipts (Report Item 11 to follow)**

To approve payments for May 2024 and note receipts for April 2024

12. **Business in Progress Report (Report Item 12 to follow)**

- a) To approve the expenditure of up to £1,000 for Neighbourhood Plan publicity.
- b) To note that the final internal audit will be conducted by Mulberry & Co on 20 May.
- c) To note that the External Auditor PKF Littlejohn has issued the 2024 templates and the deadline for submission of our accounts is 1 July 2024.
- d) To note a report by the Clerk on progress made since the April meeting

**FOR NOTING:**

13. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.

14. Reports:

- a) Chair of the Council
- b) Planning Committee - to note the draft minutes of the committee meeting held on 16 April 2024
- c) Finance – to note the Budget Monitoring Report for Month 1, 2024/25 (Report 14c to follow)**
- d) Neighbourhood Plan Steering Group
- e) Rights of Way and Highways
- f) Recreation Ground
- g) Tree Warden
- h) Downlands Estate Management Group
- i) Defibrillators

15. **Correspondence (Report Item 15)**

To discuss a report by the clerk on correspondence received, and to consider further action

16. **Date of next meeting: Thursday 13<sup>th</sup> June 2024** at 7.30pm in the Village Hall

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- \* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.