



# East Dean & Friston P a r i s h C o u n c i l

**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 3 August 2023 commencing at 6.30 pm**

Members of the public and press have a right, and are welcome, to attend meetings of the council either in person or remotely on the Zoom platform, and to speak during the Public Session. Meetings may be recorded.

Meeting ID is 851 2402 2560

Passcode is 995413

One click link is

<https://us02web.zoom.us/j/85124022560?pwd=YldGNEVoQi85Qmltb1hlblsamhNQT09>

*Sam Adeniji*

Sam Adeniji

Clerk to the Council

27 July 2023

## **AGENDA**

### **Public Session**

### **Council Session**

1. Acceptance of apologies for absence
2. Declarations of Interest\*
3. To approve the minutes of the parish council meeting held on 6 July 2023
4. Report of the Member of Parliament
5. Report of the County Councillor
6. Report of the District Councillor

### **FOR DECISION:**

7. **Code of Conduct Officers (Report Item 7)**  
To consider and approve the revised draft of the Code of Conduct For Officers.
8. **Use of Zoom At Council Meetings (Report Item 8)**  
To discuss and resolve whether to continue the use of Zoom at council meetings.

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9. **Parish Emergency Plan (Report Item 9)**  
To consider and approve the revised draft of the Parish Emergency Plan.
10. **Workplace pension for Deputy Clerk (Report Item 10)**  
To approve a pension to the Deputy Clerk through the ESCC/Local Government Pension Scheme.
11. **Installation of bollards on the corner of the A259/Gilberts Drive Clerk (Report Item 11)**  
To approve the expenditure for four new bollards on the corner of the A259/Gilberts Drive.
12. **Proposal to create a Facebook page for the Parish council (Report Item 12)**  
To consider a report outlining the proposal to create a Facebook page for the Parish Council.
13. **Business in Progress (Report Item 13)**
- a) To consider a response to the Cuckmere Buses proposal to create a members/shareholders register.
  - b) To decide how to proceed with replacing the Downlands Way notice board and decide on a new board south of the A259 near the village hall.
  - c) To bring to the attention of all Councillors the South Downs National Park Authority's (SDNPA) Parish Priorities Statement (PPS), the PPS template and example PPS (attached).
  - d) To note a report by the Clerk on progress made since the July meeting.
14. **Assist the Parish Clerk in acquiring the CiLCA qualification (Report Item 14)**  
To consider a proposal to assist the Parish Clerk in acquiring the CiLCA qualification.
15. **Payments and Receipts (Report Item 15)**  
To approve payments to be made in August 2023; and to note receipts for July 2023.

**FOR NOTING:**

- 16 Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
17. **Reports**
- a) Chair of the Council
  - b) Planning Committee - to note the draft minutes of the committee meeting held on 18 July 2023
  - c) Finance – to note the Budget Monitoring Report for Month 4, 2023/24 (Report Item 17c to follow)
  - d) Neighbourhood Plan Steering Group
  - e) Rights of Way and Highways
  - f) Tree Warden
  - g) Recreation Ground

- h) Defibrillators
- i) Downlands Estate Management Group
- j) Verbal update on the A259 Coast road corridor study
- k) Verbal update of the meeting between the Climate Friends and Resident Association and the Parish Council.

18. **Correspondence (Report Item 18 )**

To note a report by the clerk on correspondence received (if any)

19 . **Date of next meeting: Thursday 5<sup>th</sup> October 2023 at 6.30 pm**

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**Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.