



# East Dean & Friston P a r i s h C o u n c i l

**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 6 July 2023 commencing at 6.30 pm**

Members of the public and press have a right, and are welcome, to attend meetings of the council either in person or remotely on the Zoom platform, and to speak during the Public Session. Meetings may be recorded.

Meeting ID is 851 2402 2560

Passcode is 995413

One click link is

<https://us02web.zoom.us/j/85124022560?pwd=YldGNEVoQi85Qmltb1hblIsamhNQTO9>

*Sam Adeniji*

Sam Adeniji

Clerk to the Council

29 June 2023

## **AGENDA**

### **Public Session**

### **Council Session**

1. Acceptance of apologies for absence
2. Declarations of Interest\*
3. To approve the minutes of the parish council meeting held on 1 June 2023
4. Report of the Member of Parliament
5. Report of the County Councillor
6. Report of the District Councillor

### **FOR DECISION:**

7. **Charity of the year**  
To choose a Charity of the Year to be supported by the Council in 2023/24
8. **Requests for Eco funding (Report Item 8)**  
To note the report and to consider:
  - a) Commissioning an ecological survey of specified verges in the parish at a cost of £425;

- b) Match funding a possible grant of £3,000 from the South Downs National Park Authority for a mapping exercise to underpin a nature recovery strategy in the parish (total cost £6,250 plus VAT)

9. **Appointment of Internal Auditor 2023/24 (Report Item 9)**  
To consider report 9 and appoint an Internal Auditor from the providers recommended by ESALC.
10. **To agree on a programme for reviewing council policies (Report Item 10)**  
To consider a report outlining a programme for reviewing council policies and policies for review this year.
11. **Risk Management Strategy (Report Item 11)**  
To consider and approve the Risk Management Strategy revised to reflect the recent staff changes.
12. **Parish Action Plan (Report Item 12)**  
To consider and agree on steps to update the Parish Action Plan prepared in April 2023.
13. **Sheppard's Village Stores and Sheppards Café (Report Item 13)**  
To consider the Parish Solicitor's response (circulated to Members) and decide on the next course of action.
14. **D-Day 80 – 6<sup>th</sup> June 2024 (Report Item 14)**  
To consider the invitation to take part in events commemorating the 80<sup>th</sup> Anniversary of the D-Day landings on 6<sup>th</sup> June 2024 and lighting a beacon at 9.15 pm on 6<sup>th</sup> June 2024.
15. **Purchase a replacement Ukraine Flag**  
To consider and approve the purchase of a replacement Ukraine Flag to replace the existing flag which has been weather damaged.
16. **Payments and Receipts (Report Item 16)**  
To approve payments to be made in July 2023; and to note receipts for June 2023
17. **Business in Progress (Report Item 17 to follow)**  
To note a report by the Clerk on progress made since the 1<sup>st</sup> of June meeting.

#### FOR NOTING:

18. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
19. **Reports**
  - a) Chair of the Council
  - b) Planning Committee - to note the draft minutes of the committee meeting held on 20 June 2023

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- c) Finance – to note the Budget Monitoring Report for Month 2, 2023/24 (Report Item 19 c to follow)
  - d) Cuckmere Buses 2022 Annual Report (Report Item 19d)
  - e) Neighbourhood Plan Steering Group
  - f) Rights of Way and Highways
  - g) Tree Warden
  - h) Recreation Ground
  - i) Defibrillators
  - j) Downlands Estate Management Group

20. **Correspondence (Report Item 20 to Follow)**

To note a report by the clerk on correspondence received (if any)

21. **Date of next meeting: Thursday 3<sup>rd</sup> August 2023 at 6.30 pm**

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**Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.