



Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 1 June 2023 commencing at 6.30 pm

Members of the public and press have a right, and are welcome, to attend meetings of the Council either in person or remotely on the Zoom platform, and to speak during the Public Session. Meetings may be recorded.

Meeting ID: 892 8857 7575

Passcode: 402466

One click link:

<https://us02web.zoom.us/j/89288577575?pwd=dlorSEJZZXVHOHRmSlp6eXdWTStSQTO9>

Katrina Larkin

Clerk to the Council

26 May 2023

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes
 - a) to confirm and sign the minutes of the Annual Parish Council Meeting held on 18 May 2023
 - b) to confirm and sign the minutes of the Ordinary Council Meeting held on 18 May 2023
4. Report of the Member of Parliament
5. Report of the County Councillor
6. Report of the District Councillor
7. **Deputy Clerk's Report (Report Item 7)**
 - a) To note a report by the Deputy Clerk on progress made since the May meeting
 - b) To approve a quotation for the installation of the new Platinum Jubilee Village Sign (if available)

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8. **Annual Governance and Accountability Return 2023 (Report Item 8)**
- a) To review and approve the draft Final Accounts 2022/23
 - b) To formally confirm the effectiveness of the council's Internal Audit regime for the year 2022-23
 - c) To consider and take note of the report of the Internal Auditor 2023
 - d) To consider and approve the Annual Governance Statement 2023
 - e) To consider and approve the Annual Accounting Statements 2023, with supporting end of year bank reconciliation and Explanation of Variances
 - f) To approve the suggested period from Monday 05 June to Friday 14 July 2023 for the exercise of electors' rights in relation to the Unaudited Annual Return
9. **Neighbourhood Plan (Report Item 9)**
To consider and approve the quotation from Alison Eardley (Planning Consultant) for providing professional support through the Plan process
10. **Payments and Receipts (Report Item 10 to follow)**
To approve payments for June 2023 and note receipts for May 2023
11. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
12. **Reports:**
- a) Chair of the Council
 - b) Planning Committee - to note the draft minutes of the committee meeting held on 23 May 2023 (to follow)
 - c) Finance – to note the Budget Monitoring Report for Month 1, 2023/24 (**Report 12c to follow**)
 - d) Neighbourhood Plan Steering Group
 - e) Rights of Way and Highways
 - f) Recreation Ground
 - g) Downlands Estate Management Group
 - h) Defibrillators
13. **Correspondence (Report Item 13, to follow)**
To discuss a report by the clerk on correspondence received (if any) and to consider further action
14. **Date of next meeting: Thursday 6 July 2023** at 6.30 pm in the Village Hall.

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.