



East Dean & Friston P a r i s h C o u n c i l

Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 9 June 2022 commencing at 6.30 pm

Members of the public and press have a right, and are welcome, to attend meetings of the council either in person or remotely on the Zoom platform, and to speak during the Public Session. Meetings may be recorded.

Meeting ID: 853 0859 7672
Passcode: 459750

One click link

<https://us02web.zoom.us/j/85308597672?pwd=V05oem9nOW80K3puZmd5T0xUdUhvZz09>

Katrina Larkin

Clerk to the Council

1 June 2022

AGENDA

Public Session

Council Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. To approve the minutes of the Annual Parish Council Meeting held on 5 May 2022; and the minutes of the Ordinary Council Meeting held on 5th May 2022
4. Report of the Member of Parliament
5. Report of the County Councillor
6. Report of the District Councillor

FOR DECISION:

7. **Business in Progress (Report Item 7)**
 - a) To note a report by the Clerk on progress made since the May meeting
 - b) To consider whether an additional pavilion hire charge should be required for a 6 day Cricket Club Youth Festival in April 2023
 - c) To consider raising the hourly rate for cleaning the pavilion from £10 to £12 with effect from 01 April 2022
8. **Standing Orders (Report Item 8)**

To amend the council's Standing Orders in line with the amended Model published by the National Association of Local Councils in April 2022

9. Annual Governance and Accountability Return 2022 (Report Item 9)

- a) To review and approve the draft Final Accounts 2021/22
- b) To formally confirm the effectiveness of the council's Internal Audit regime for the year 2021/22
- c) To consider and take note of the report of the Internal Auditor 2022
- d) To consider and approve the Annual Governance Statement 2022
- e) To consider and approve the Annual Accounting Statements 2022, with supporting end of year bank reconciliation and Explanation of Variances
- f) To approve the suggested period from Monday 13 June to Friday 22 July 2022 for the exercise of electors' rights in relation to the Unaudited Annual Return

10. Internal Auditor (Report Item 10)

To appoint an Internal Auditor for the financial year 2022/23

11. Neighbourhood Plan

To appoint a Chair of the Steering Group

12. Annual Village Meeting

To note the draft minutes of the Annual Village Meeting held on 20 May 2022 (to follow)

13. Information and Data Protection

To review the council's policy document:

http://www.edfparishcouncil.org.uk/On-Line_Library_21861.aspx

14. Waste and Minerals Policy

To note that East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority have drafted a revised Plan for the management of waste and production of minerals in East Sussex and Brighton & Hove, which will be subject to public Examination by a Planning Inspector. The documents submitted can be found at <https://eastsussex-consult.objective.co.uk/kse>

15. Payments and Receipts (Report Item 15)

To approve payments for June 2022 and note receipts for May 2022

FOR NOTING:

16. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.

17. Reports

- a) Chair of the Council
- b) Planning Committee - to note the draft minutes of the committee meeting held on 17 May 2022
- c) Finance – to note the Budget Monitoring Report for Month 2, 2022/23 (Report Item 17 c to follow)
- d) Traffic Management Working Group

- e) Rights of Way and Highways
- f) Tree Warden
- g) Recreation Ground
- h) Environment
- i) Cuckmere Buses – to note the minutes of the AGM held on 13 April 2022; the Finance Report – March 2022; the Managing Director’s report; and the minutes of the Stakeholders’ Committee meeting – 13th April 2022

18. **Correspondence**

Note: all correspondence in the past month has related to topics raised at the Annual Village Meeting

19. **Date of next meeting: Thursday 7th July at 6.30 pm**

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Declarations of Interests – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.