



# East Dean & Friston P a r i s h C o u n c i l

**Councillors are hereby summoned to attend the Annual Meeting of the Parish Council to be held in the Small Hall of the Village Hall, Village Green Lane, East Dean on Thursday 5 May 2022 commencing at 6.30 pm.**

Members of the public and press have a right, and are welcome, to attend meetings of the council either in person or remotely on the Zoom platform, and to speak during the Public Session. Meetings may be recorded.

Meeting ID: 842 1205 1558  
Passcode: 206231  
One click link

<https://us02web.zoom.us/j/84212051558?pwd=TDI2V091RFBmTVpsSWtnY1p2RlZ2UT09>

*Katrina Larkin*  
Clerk to the Council  
28 April 2022

## AGENDA

### Public Session

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3. To receive apologies for absence
4. To receive any declarations of interest from Members (see Notes)
5. To approve and re-adopt the Standing Orders for East Dean & Friston Parish Council.  
*This and other documents referred to can be found on the website:*  
[http://www.edfparishcouncil.org.uk/On-Line\\_Library\\_21861.aspx](http://www.edfparishcouncil.org.uk/On-Line_Library_21861.aspx)
6. To approve and re-adopt the Financial Regulations for East Dean & Friston Parish Council.
7. To appoint an Internal Auditor for the year 2022/23

8. To review the Terms of Reference of the Planning Committee and appoint a Chair and members to serve on it
  9. To appoint Lead Members for the following areas: Rights of Way and Highways; Recreation Ground; Environment; Tree Warden; Defibrillators; Digital Communications; Webmaster
  10. Other appointments
    - a) To appoint Members to be the Council's representatives on external bodies, including the Village Hall Trust; the East Sussex Association of Local Councils; and the Wealden District Association of Local Councils
    - b) To note the composition of the Parish Emergency Response Team as designated in the Emergency Plan last issued in March 2022
    - c) To appoint Mrs Jan Smith as the Pavilion Caretaker.
    - d) To appoint Mr David George as the Council's Hon. Solicitor
    - e) To appoint Mr Cliff Hirschfield as custodian of the flags
  11. To review and decide on any amendments to Council policies –
    - a) Communications and Complaints
    - b) Freedom of Information requests
    - c) Information and Data Protection
    - d) Email and Internet Usage
    - e) Press/media policy
  12. To review and confirm the Council's Bankers and Signatories
  13. To choose a Charity of the Year to be supported by the council in 2022/23
  14. To note the dates and times of ordinary meetings of the Council and Committees for the ensuing year.
    - *Declaration of Interests: Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other interests that they may have in relation to items on this Agenda. Notice should be given at Item 4 in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent.*
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**The agenda for the ordinary May council meeting follows on the next page**