



Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 7th April 2022 commencing at 6.30 pm

Members of the public and press have a right, and are welcome, to attend meetings of the council either in person or remotely on the Zoom platform, and to speak during the Public Session. Meetings may be recorded.

Meeting ID: 835 0549 8966

Meeting passcode: 126824

The one click link:

<https://us02web.zoom.us/j/83505498966?pwd=OTU1NFJrNEM0Qlc1VFA4L2dq2tGQT09>

Katrina Larkin

Clerk to the Council

31 March 2022

AGENDA

Public Session

Council Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes - to confirm and sign the minutes of the parish council meeting held on 03 March 2022
4. Report of the Member of Parliament
5. Report of the County Councillor
6. Report of the District Councillor

FOR DECISION:

7. **Business in Progress (Report Item 7)**
 - a) To note a report by the Clerk on progress made since the March meeting
 - b) To consider making a donation for the benefit of Ukraine under the General Power of Competence
 - c) To approve and sign a licence for the hire of the recreation ground and pavilion by the Rude Mechanicals Theatre Company on Thursday 30th June 2022
8. **Council Insurance**

To consider a quotation for renewal of the council's Council Guard policy (if available)

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- 9. Council accountancy software purchase (Report Item 9)**
To consider the purchase of a sector-specific accountancy software package that is enabled for HMRC's Making Tax Digital requirement
- 10. Annual Village Meeting 2022 (Report Item 10)**
To note a report on responses from village organisations and approve a draft agenda
- 11. Village Design Statement/Neighbourhood Plan**
a) To allocate staff time to the revision of the Village Design Statement
b) To consider a budget for consultancy work
- 12. Requests for Resources (Report Item 12)**
a) To approve a donation of up to £250 to the Residents' Association for East Dean in Bloom
b) To approve a donation of £500 to the Residents' Association for Interpretation Boards on the wildflower strip at the recreation ground
- 13. Local Council Award Scheme (Report Item 13)**
To note a report on progress with an application for a Foundation Award
- 14. National Association of Local Councils**
To respond to a consultation on the service requirements of smaller councils
- 15. Payments and Receipts (Report Item 15)**
a) To approve payments for April 2022 and note receipts for March 2022
b) To approve a grant of £50 to the Community Watch
c) To approve payment of £431 for repair of three road signs on the Downlands Estate

FOR NOTING:

- 16.** Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.
- 17. Reports**
a) Chair of the Council
b) Planning Committee - to note the draft minutes of the committee meeting held on 15 March 2022
c) Finance – to note the draft Final Accounts for the financial year ended 31 March 2022 (Report Item 17c to follow)
d) Traffic Management Working Group
e) Rights of Way and Highways – to consider items for referral to the next county liaison meeting (Strengthening Local Relationships), 28th April 2022
f) Tree Warden
g) Recreation Ground
h) Environment
i) Platinum Jubilee Events
j) Cuckmere Buses – to note the agenda for the next stakeholders' meeting on 13th April 2022 and the minutes of the last meeting on 22 November 2022

17. **Correspondence (Report Item 18)**

To note a report by the clerk on correspondence received

19. **Dates of next meetings:**

- a) **Annual Parish Council Meeting Thursday 5th May 2022 at 6.30 pm, followed directly by the ordinary May parish council meeting**
- b) **Annual Village Meeting Friday 20th May 2022**

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.