



It is the intention of the East Dean and Friston Parish Councillors to hold an **INFORMAL MEETING remotely but with public contributions on the evening of Thursday 3rd June 2021 at 6.30 pm.** It is intended that the meeting will convene on the Zoom platform.

Submissions to the public session (of no more than 350 words) should be sent in writing to the Parish Clerk, clerk@edfparishcouncil.org.uk no less than 24 hours before the meeting, and may be read out by the submitter, their representative, or in the absence of either of these the Chairman during the public session.

Entry will be via a virtual waiting room 15 minutes prior to the start using a PC, Mac, iPad, iPhone or Android device. One click access is: -

<https://us02web.zoom.us/j/82563635670?pwd=bmM0aHRIT1VaSDQrNG1tL2t4ajlsdz09>

The Meeting ID is 825 6363 5670 and the Passcode is 929773. For instructions on joining by phone, please contact the clerk.

Meetings may be recorded.

Katrina Larkin

Clerk to the Council

27 May 2021

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Signing of Declarations of Acceptance of Office by newly elected councillors
3. Declarations of Interest*
4. Minutes - to note the draft minutes of the Annual Parish Council Meeting held on 6th May 2021 for formal confirmation and signature on a future occasion
5. Report of the County Councillor
6. Report of the District Councillor

No decisions requiring formal resolution will be taken at the meeting due to the non-statutory format, but the following reports are submitted for noting and discussion

7. Business in Progress (Report Item 7)

- a) To note a report by the Clerk on progress made since the meeting on 6th May 2021

- b) To agree that a one-off pavilion hire can be authorised under ordinary delegated power
- c) To give preliminary consideration to future items of business

8. **Payments and Receipts (Report Item 8)**

To note a report by the clerk/RFO

9. **Reports:**

- a) Chair of the Council
- b) Planning Committee - to note the draft minutes of the informal remote committee meeting held on 18 May 2021 (attached)
- c) Finance – to note the Budget Monitoring Report for Month 2, 2021/22 **(Report Item 9(c) to follow)**
- d) Traffic Management Working Group **(Report Item 9(d) attached)**
- e) Rights of Way
- f) Recreation Ground – to note that the tennis net needs to be re-fixed
- g) Environment

10. **Correspondence (Report Item 10)**

To note a report by the clerk on correspondence received

11. **Date of next meeting: Parish Council meeting - Tuesday 29th June 2021 at 6.30 pm in the Main Hall – please note the change of day and venue.** [The council meeting previously scheduled for Thursday 1st July is CANCELLED].

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- * **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.