



Councillors are hereby summoned to attend a remote meeting of East Dean and Friston Parish Council to be held on Thursday 5th November 2020, on the Zoom platform, commencing at 6.30 pm. Members of the public and press have a right, and are welcome, to obtain observer access to remote meetings of the Council and to submit items to be raised during the Public Session. Entry will be via a virtual Zoom waiting room 15 minutes prior to the start. The Meeting ID is 835 8977 0079 and the Passcode is 678373 [please contact the clerk for instructions on joining by phone]. **Anyone who wishes to make a submission to the public session (of no more than 350 words) should send it to the clerk (clerk@edfparishcouncil.org.uk) no less than 24 hours before the meeting.** Meetings may be recorded.

Katrina Larkin

Clerk to the Council

30 October 2020

AGENDA

Public Session

1. Acceptance of apologies for absence
2. Declarations of Interest*
3. Approval of the Minutes: - to confirm and sign the minutes of the remote parish council meeting held on 1st October 2020
4. Report of the County Councillor
5. Report of the District Councillor

FOR DECISION:

6. Business in Progress (Report Item 6)
 - a) To note a report by the Clerk on progress made since the October meeting
 - b) To approve a donation to the Eastbourne Silver Band
 - c) To delegate authority to named members or officers to sign a licence for a fish and chip van to visit the Downlands Precinct
7. Rebuilding East Dean Bus Shelter (South Side) (Report Item 7)
To consider funding and approve the work
8. Preliminary consideration of Budget and Precept 2021/22 (Report Item 8)
 - a) To note the Budget Monitoring Report for the first half of the financial year, with projected out-turn
 - b) To review the budget heads and propose new projects and/or revisions
9. Mowing Contract 2021, 2022, 2023 (Report Item 9)
 - a) To review the current contract

b) To approve the issue of tender documents for the next three year period.

10. Parish Council Grants (Report Item 10 to follow)

- a) To consider an application from the Cricket Club
- b) To consider an application from Wealden Citizens' Advice Bureau

11. Payments and Receipts (Report Item 11 to follow)

- a) To note payments for November and receipts for October
- b) To approve virement for play area maintenance

FOR NOTING:

12. Urgent Items not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency but not decision.

13. Reports:

- a) Chair of the Council
- b) Planning Committee - to note the draft minutes of the remote committee meeting held on 20 October 2020
- c) Finance – to note the Budget Monitoring report for the period ended 31 October 2020 (Report Item 13c to follow)
- d) Traffic Management Working Group
- e) Rights of Way and Highways
- f) Recreation Ground

14. Correspondence (Report Item 14 to follow)

To note a report by the clerk on correspondence received

Under Standing Order 3(d) the Chair will move that the public be excluded from the meeting for the following item of business, by reason of its confidential nature:

15. Administrative Officer's annual appraisal

To consider a confidential report by the Chair

16. **Date of next meeting: Thursday 3rd December 2020 at 6.30 pm by remote means.**

* **Declarations of Interests** – Councillors are reminded to make any declarations of Disclosable Pecuniary Interests or other Interests that they may have in relation to items on this Agenda. Notice should be given at this point in the Meeting of any intended declaration. The nature of the interest should be declared at the commencement of the item or when the interest becomes apparent. Members should remember to advise The Clerk of any changes to their declared interests, as they arise.