

## **GRANT AWARDING POLICY**

### **Introduction**

The Parish Council welcomes and values the work of local voluntary groups and organisations. The Council has a policy for making grants to groups and organisations which contribute to the welfare of the community by improving or supporting facilities and/or activities. Applicants must be able to demonstrate a clear need for financial support.

### **Guidelines**

An overall limit for the annual provision of grant aid will be determined as part of the Council's budget setting process and approved in January of each year.

Applicants will be able to apply for a grant between 1 March and 30 April each year.

Applicants must complete a grant application form which will include details of the need for the funds and the number of residents expected to benefit. The completed form will be returned to the Clerk of the Council by the end of April each year for decision at the following June Parish Council Meeting. Grants awarded will be paid by end June.

If the application is for a particular project or activity, any Grant awarded will generally not exceed 50% of the cost of the project or activity.

As a condition of receiving a grant, recipients will be required to acknowledge the Council's support in any publicity material.

The Council will not normally support commercial organisations, major charities, bodies considered to be self-funded or provided for by other authorities.

In exceptional circumstances, a grant may be awarded outside the grant timetable at the discretion of the Council. The Council reserves the right to offer an alternate amount to that originally requested or to refuse any grant application.



# East Dean & Friston P a r i s h C o u n c i l

## APPLICATION FOR GRANT ASSISTANCE FROM THE PARISH COUNCIL - 2018/19

**Full Name of Club / Organisation**

**Details of your Club / Organisation's requirements for financial assistance. If this is in connection with a specific project please provide full details, including any estimates you have received**

**Amount of Grant you wish to be considered for  
or leave blank if it is a general application**

£

**Reasons why your Club / Organisation cannot meet the expenses as detailed above**

**Any other relevant information in support of your Club / Organisation's application  
(including number of residents expected to benefit)**

If successful in your application how would you like the Grant monies paid, by:-

a) cheque payable to:

b) BACS to:

sort code: \_\_\_\_\_ a/c no. \_\_\_\_\_.

Your Name

Position in Club / Organisation

Address for Communications

Email

Phone

Signed

East Dean & Friston Parish Council considers all grant applications at its June meeting each year, the payment of any grant being made by the end of June. Applications must be received by the Clerk to the Council by the end of April. Applications received after this date cannot be considered until the June of the following year.

Please return to: The Clerk to East Dean & Friston Parish Council, The Old Cottage, Lewes Road, Laughton BN8 6BQ

e-mail: [clerkedfpc@gmail.com](mailto:clerkedfpc@gmail.com)

tel: 01323 811870