



East Dean & Friston Parish Council

Date: 4 January 2018

Title: Report Item 5: 2018/19 Budget – Final

By: Cllr Stewart Fuller

Purpose of Report: To detail the final 2018/19 Budget and 3-Year Forecast

Recommendations: To **APPROVE** the 2018/19 Budget, **NOTE** the subsequent 3-year forecasts, and **APPROVE** the Precept for the Budget year.

Following discussions at the November and December PCMs on the 2018/19 Budget and subsequent 3-year forecasts, the table below now shows the finally proposed summary budget and forecast figures supported by the details in the appendix.

Year to March	2017/18 Budget	2017/18 to Sept '16	2017/18 Outturn	2018/19 Budget	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast
Receipts	68,885	52,671	55,103	62,803	61,183	61,105	61,105
Payments	<u>(86,185)</u>	<u>(30,727)</u>	<u>(71,620)</u>	<u>(72,575)</u>	<u>(60,330)</u>	<u>(61,325)</u>	<u>(57,490)</u>
Surplus/(Deficit)	<u>(17,300)</u>	21,944	(16,517)	(9,772)	853	(220)	3,615
Opening Reserves	41,644	48,057	48,057	31,540	21,768	22,621	22,401
Closing Reserves	<u>24,344</u>	<u>70,001</u>	<u>31,540</u>	<u>21,768</u>	<u>22,621</u>	<u>22,401</u>	<u>26,016</u>
Reserves as % of Precept				38%	39%	39%	45%

The Budget year includes a precept of £57,730 being a 20% increase over the current year, but only resulting in an increase of less than £10 per annum for a Band D household. The provisional baseline for the number of Band D's in the parish has been advised by WDC at 984.8 making the annual precept £58.62.

The PCM is asked to:-

- a) **APPROVE** the 2018/19 Budget
- b) **NOTE** the forward 3-year forecasts
- c) **APPROVE** the precept for 2018/19 at £57,730

Note: inclusion of an item in the budget does not in itself grant approval for that expenditure.

Year to March	2017/18 Budget	2017/18 to Sept '16	2017/18 Outturn	2018/19 Budget	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast
SUMMARY							
Receipts	68,885	52,671	55,103	62,803	61,183	61,105	61,105
Payments							
Council Office	14,205	7,223	14,630	15,415	16,905	16,495	16,805
Professional Expenses	4,790	2,929	3,245	4,520	3,890	4,015	4,190
Councillor Expenses	670	196	550	775	800	825	850
Major Projects	39,000	6,845	29,750	25,095	12,500	12,500	7,500
Asset Maintenance	8,510	2,369	5,950	6,500	6,515	7,500	7,175
Services	17,010	8,287	15,495	18,270	17,720	17,990	18,970
VAT on Payments	2,000	2,878	2,000	2,000	2,000	2,000	2,000
Total Payments	86,185	30,727	71,620	72,575	60,330	61,325	57,490
Surplus/(Deficit)	(17,300)	21,944	(16,517)	(9,772)	853	(220)	3,615
Opening Reserves	41,644	48,057	48,057	31,540	21,768	22,621	22,401
Closing reserves	24,344	70,001	31,540	21,768	22,621	22,401	26,016
RECEIPTS							
Precept	48,110	48,110	48,110	57,730	57,730	57,730	57,730
Support Grant	400	318	318	198	78	-	-
Pavilion hires	1,000	873	1,000	1,000	1,000	1,000	1,000
ESCC - verge cutting	-	1,500	1,500	1,500	-	-	-
Downlands Way Maintenance	1,000	-	500	-	-	-	-
Village Hall Rent	375	-	375	375	375	375	375
Bonfire	-	-	-	-	-	-	-
Grants	16,000	-	-	-	-	-	-
Other	-	154	1,300	-	-	-	-
VAT on Receipts / Reclaims	2,000	1,716	2,000	2,000	2,000	2,000	2,000
Total Receipts	68,885	52,671	55,103	62,803	61,183	61,105	61,105
PAYMENTS							
Council Office							
Clerk's Salary (gross)	12,650	6,534	13,100	13,360	13,630	13,900	14,180
Employer's NICS	695	338	680	695	710	725	740
Clerical Support	-	-	-	-	1,700	1,000	1,000
Travel Expenses	360	166	350	360	365	370	375
Office 'phone/broadband/power	250	108	250	250	250	250	260
Office equipment	100	-	100	600	100	100	100
Postage, Printing and Stationery	150	77	150	150	150	150	150
Total Council Office	14,205	7,223	14,630	15,415	16,905	16,495	16,805
Professional Expenses							
Insurances	1,575	1,551	1,550	1,630	1,710	1,795	1,880
Audit Fees	575	417	420	500	525	550	575
Village Hall Rent	375	375	375	375	375	375	375
Subscriptions	765	551	750	765	780	795	810
Legal fees	1,500	35	150	500	500	500	550
Election Expenses	-	-	-	750	-	-	-
Total Professional Expenses	4,790	2,929	3,245	4,520	3,890	4,015	4,190

Year to March	2017/18 Budget	2017/18 to Sept '16	2017/18 Outturn	2018/19 Budget	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast
Councillor Expenses							
Councillors' Course Fees	350	143	350	375	400	425	450
Chair's Expenses	100	-	50	100	100	100	100
Councillors' Expenses	<u>220</u>	<u>53</u>	<u>150</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total Councillor Expenses	<u>670</u>	<u>196</u>	<u>550</u>	<u>775</u>	<u>800</u>	<u>825</u>	<u>850</u>
Major Projects							
War Memorial	-	6,845	6,845	2,500	-	-	-
Pavilion -refurb	5,000	-	-	2,000	-	-	-
Playground Upgrade	33,000	-	22,905	13,595	10,000	10,000	5,000
Friston Build-Out	-	-	-	6,000	-	-	-
Other projects	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Major Projects	<u>39,000</u>	<u>6,845</u>	<u>29,750</u>	<u>25,095</u>	<u>12,500</u>	<u>12,500</u>	<u>7,500</u>
Asset Maintenance							
Pavilion							
Pavilion -general mtce	500	-	500	500	500	1,000	1,000
Cleaner's Wages	510	282	350	500	510	520	530
Winterisation	100	-	100	100	100	110	120
Fire Extinguisher Maintenance	100	52	100	100	100	110	110
Utilities	<u>500</u>	<u>155</u>	<u>350</u>	<u>500</u>	<u>525</u>	<u>550</u>	<u>575</u>
Total Pavilion	<u>1,710</u>	<u>489</u>	<u>1,400</u>	<u>1,700</u>	<u>1,735</u>	<u>2,290</u>	<u>2,335</u>
Sports Ground & Play Area							
General Maintenance	500	470	500	500	1,000	1,000	1,000
ROSPA Inspections	200	91	100	200	200	200	200
Safety Surface	500	-	-	500	1,000	1,000	1,000
Tennis Court Equipment	<u>500</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>250</u>	<u>250</u>	<u>250</u>
Total Sports Ground & Play Area	<u>1,700</u>	<u>561</u>	<u>600</u>	<u>1,700</u>	<u>2,450</u>	<u>2,450</u>	<u>2,450</u>
Other Assets							
Other Village Green Assets	500	-	-	200	100	100	100
Public seats	500	-	300	500	510	520	530
War Memorial	200	-	-	100	100	100	100
Downlands Way Mtce	750	-	300	500	200	200	200
Friston Pond - Maintenance	500	-	-	500	100	500	100
Bus Shelters - cleaning/mtce	1,000	300	750	1,000	1,020	1,040	1,060
Notice Boards	1,500	-	1,500	100	100	100	100
Minor assets replacement	<u>150</u>	<u>1,019</u>	<u>1,100</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total Other Assets	<u>5,100</u>	<u>1,319</u>	<u>3,950</u>	<u>3,100</u>	<u>2,330</u>	<u>2,760</u>	<u>2,390</u>
Total Asset Maintenance	<u>8,510</u>	<u>2,369</u>	<u>5,950</u>	<u>6,500</u>	<u>6,515</u>	<u>7,500</u>	<u>7,175</u>

Year to March	2017/18 Budget	2017/18 to Sept '16	2017/18 Outturn	2018/19 Budget	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast
Services							
<i>Mowing</i>							
pc owned	1,210	-	-	1,330	1,330	1,330	1,460
rec	1,600	-	-	1,760	1,760	1,760	1,940
private	2,300	-	-	2,530	2,530	2,530	2,780
verges (incl Fridays)	1,900	-	-	1,950	1,990	2,030	2,070
extras	800	4,657	7,810	800	800	850	850
Total Mowing	7,810	4,657	7,810	8,370	8,410	8,500	9,100
Grant Scheme/Donations	1,000	54	750	2,000	2,100	2,200	2,300
Commercial Printing	1,200	832	1,200	1,500	1,500	1,500	1,500
Public Relations/Services	500	-	-	-	-	-	-
PC Website & Broadband	750	50	75	1,000	500	510	520
Cuckmere Community Bus	2,500	1,245	2,500	2,550	2,600	2,650	2,700
Tree Maintenance	750	-	500	500	500	250	250
Village Events	500	379	500	500	500	500	500
Bonfire	-	-	-	-	-	-	-
Dog/litter Bins	500	180	360	500	510	520	530
Footpath Maintenance	300	-	300	300	300	310	320
Path & Highway Signs	300	390	500	300	300	300	500
General ROW Maintenance	900	500	1,000	750	500	750	750
Total Services	17,010	8,287	15,495	18,270	17,720	17,990	18,970